



## PIKEMERE SCHOOL

18<sup>th</sup> July 2018

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### PART ONE MINUTES

#### Attendees

Mrs. S L Gohr LG (Head)	Mrs. E Martindale EM (Chair)	Mrs. L Smith LS
Mr. P Smith PS	Mrs. C Morris CM	Mr. B Cox BC
Mrs. E Taylor ET	Mrs. C Richards CR (Vice)	Mrs. S Steele SS
Mrs K Hulson KH	Mrs H Sehne HS (Deputy)	Mrs A Kowalska AK (Clerk)

The meeting commenced at 5.05pm

#### 1. APOLOGIES FOR ABSENCE

#### 2. CONFLICT OF INTEREST

LG is a Governor at a CE Primary Academy

AK is a Governor at CE Secondary Academy and related to a member of CE procurement.

BC is Head at a CE Primary School

PS is related to a member of staff

LS is related to a Governor

#### 3. PART ONE MINUTES AND MATTERS ARISING

The minutes of the Full Governing Board on 28.03.2018 were approved. EM/CM

There were no matters arising.

#### 4. CHAIR'S ACTION

EM confirmed that the Chairs Actions would be considered under Part Two.

AK advised that there was an update on Children Missing in Education in the Governors packs.

#### 5. PART ONE REPORTS FROM COMMITTEES AND REPORTS FROM GOVERNORS WITH SPECIAL RESPONSIBILITIES

The Curriculum Minutes of 16/05/2018 were approved. EM/CM

Buildings, Finance and Personnel meeting of 21/03/2018 EM/LG

## **6. MULT ACADEMY TRUST**

AK presented the finances for the Chancery Trust to date as presented to the Directors Board on 5<sup>th</sup> July 2018.

The Governors held a frank discussion around the growth of the Trust.

*Challenge - BC challenged the need for like for like information.*

The Governors discussed each school being autonomous and the MAT only being involved where there were financial problems. Neither school is in this position. The LGB were secure in presenting a budget for the Directors to approve.

AK provided a 5-year plan moving forward based on known quantities. Governors were advised that this might change as more detailed information became available.

AK provided a breakdown of the CHESS costs and a comparison to last year's spend.

EM and KH presented to the Governors their findings based on a school visit. A power point presentation was made available to the board (via Trust Governor). The Governors explained their interaction with children and staff and the results of their learning walk.

The Governors received the very positive report and thanked EM and KH for their contribution.

## **7. PART ONE OF THE HEADTEACHERS REPORT**

The Governors had been provided with a copy of the Headteacher's report in advance. LG went through the highlights.

LH highlighted the vast changes that had happened during the last academic year culminating in converting to Academy in April 2018. LG explained that she had become slightly removed from T&L but HS and CJ were keeping up to date and monitoring key areas such as More Able. This was a testament to the SLT and to staff for maintaining the high standards.

LG announced that Pikemere had won the Town Sports Competition for the first time in many years and congratulated Mr Ollier for stepping up to the challenge of PE coordinator.

The Governors discussed Pupil Premium children and their results. LG advised that Mrs Stannard has created case studies for each child on Pupil Premium.

SS provided an insight into the recent residential for Year 2. SS confirmed that the children had loved it and gained so much from it. She found it really interacting and fun.

## **8. SIP**

LG spoke to the Governing Board about the options for the SIP including possibly joining with Excalibur to share a SIP. The Governors were happy for the schools to challenge each other as two substantive heads, but LG was keen to be challenged and was considering who to approach externally to provide that challenge. The Governors agreed that standards should not be allowed to slip. The Governors agreed that there were advantages to investing in Headteacher training, as the MAT grows, on how to move forward and challenge.

## **9. GDPR**

The Governors received updates on GDPR and were advised to destroy any information they had at home. Any shredding should be brought into school but nothing should be kept on home computers or pen drives.

**ACTION ALL**

## **10. HEALTH AND SAFETY**

There were no H&S issues to report.

The Governors thanked the cleaners for all their hard work in keeping the school so well presented.

## **11. DIRECTORS REPORT**

AK reported on the Directors report briefing, encouraged Governors to attend, as it was very informative, and aimed at Governors.

## **12. GOVERNOR MONITORING, TRAINING AND DEVELOPMENT.**

There was currently no Training Governor. Governors were asked to ensure they uploaded any training on to Trust Governor and AK would monitor.

**Action AK/ALL**

## **13. POLICIES**

The following policy was approved:

Complaints Policy

AK to amend 7.4 Line 4 from "to you" to "with you".

## **14. CHAIR ELECTIONS**

EM and CR were unanimously nominated to sit as Chair and Vice Chair for the next 12 months. Formal elections would take place at the next FGB in October.

## **15. ANY OTHER BUSINESS**

The Governors discussed a proposed change to committee structure in line with moving to Academy. It was agreed to holding six Full GB meetings a year as opposed to additional committee meetings. A Personnel meeting could be called if necessary which would consist of EM, CR and SS.

This was approved.

AK will publish Directors Minutes (Part One) when they are approved on Trust Governor.

The Governors requested a Mid-Year Review to confirm that everything is working and to possibly look at both LGB's meeting up to discuss best practice. LG agreed to look into this.

## **16. DATE OF NEXT MEETING**

The date of the next Full Governor meeting would be 3<sup>rd</sup> October 2018.

The meeting ended at 6.40m.

HS left the meeting.

**IMPACT STATEMENT**

The Governors celebrated the whole school results.

The Governors approved the effective use of sports premium.

The Governors shared information around more able – presented by Governors to Governors.

The Governors reviewed the school budget and how the MAT is evolving.

The Governors celebrated the residential successes.

The Governors thanked the school staff for the very successful sports day and the safeguarding that had been put in place as a result of the very hot weather.

**FULL GOVERNING BOARD 18.07.2018**

Action	Responsibility
<b>Clerk's Actions</b>	
To monitor Governor training and Trust Governor updates	<b>AK</b>
<b>Head's Actions</b>	
Consider a mid-year review and a joint GB meeting	<b>LG</b>
<b>Governor Actions</b>	
To remove any confidential information from their own computers and homes.	<b>ALL GOVS</b>
To update Trust Governor profiles including training	<b>ALL GOVS</b>

Chair of the Governing Board